



**5<sup>TH</sup> ANNUAL GOOD WILL FIRE COMPANY**  
**HANOVER STREET FAIR**  
**AND DUCK RACE**  
**SATURDAY, SEPTEMBER 23, 2017**  
**10:00 AM – 3:00 PM, RAIN OR SHINE**  
**PEMBERTON BOROUGH, NJ**

**Place:** Hanover Street in Pemberton Borough, Burlington County, NJ.  
Hanover Street will be closed from the Good Will Fire Company to Elizabeth Street.  
Vendors will be set-up in the street as well as in adjacent open areas and the park.

**Space:** Spaces are approximately 10 ft. by 10 ft. You must supply your own tables, chairs, and tents.

**Hours:** The Fair runs from 10:00 am – 3:00 pm.  
Check-in & Set-up time is from 8:00 am - 9:45 am.  
Take down time is from 3:00 pm – 4:30 pm.

**Cost:** \$35.00 (Craft/Artist/Business Vendor) OR \$65.00 (Food Vendor) for one (1) space, approximately 10 ft. by 10 ft. in size. *Any food vendors requiring more than a 10'x10' space, please send us an email at [HSF@goodwillfire.com](mailto:HSF@goodwillfire.com). Late & Walk-up registration fees apply. Check Rules & Regulations for more information.*

**Registration deadline:** September 18, 2017

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### **CRAFTER / ARTISTS / BUSINESS RULES & REGULATIONS**

- Applicants shall submit a written description and photograph of items to be sold or displayed at the Fair.
- Assignments of location are done on a first-come, first serve basis, and will be assigned by the committee about 1 week prior to the event.
- Vendors will provide their own tables which must be covered with presentable tablecloths.
- One space is considered to be ten (10) feet wide and ten (10) feet deep.
- Displays are to be set-up in a tasteful, appealing manner.
- Tents are allowed as long as they are contained within your space.
- Absolutely no Yard Sale items are allowed.
- No alcoholic beverages are allowed.
- Children at vendor's tables must be supervised by an adult at all times.
- Bathrooms will be made available at designated areas.
- Vendor locations may be on the property of a private residence or business. Please respect your assigned spot. Leave the area neat and clean.
- No smoking at your space.

*Questions, please call (609) 894-2168 and someone from the Committee will get back to you as soon as possible.*



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**CRAFTER / ARTISTS / BUSINESS RULES & REGULATIONS**  
*(continued)*

- Walk-up registrations are limited to available spaces, and cash is required when paying the day of the event.
- Walk-up registrations for Crafters, Artists, and Business will incur a \$10 late registration fee due at time of registration.
- No pets allowed.
- Vendors must move their vehicles to the nearest parking area or side street as soon as they are done unloading merchandise.
- All accepted vendor fees are non-refundable, regardless of the reason. No exceptions.
- This is a one day only event. There is no Rain date and no refunds will be given for inclement weather.
- When setting up your spot, please unload all of your belongings into your spot and park your car off the roadways so other vendors can set up in a timely and safe manner.

**FOOD VENDOR RULES & REGULATIONS**

- Same as above as applicable.
- In an effort to accommodate our food vendors we try to eliminate two or more vendors selling the same food. We will post a list of Food Vendors and what they expect to sell on our website as applications are received. This is on a first come first serve basis.
- **Cooking Vendors must have their NJ Fire Safety Permit and be inspection ready the day of the event.**
- Vendors must have pre-approval for the use of a generator.
- Food vendors must comply with all local and state regulations in regards to the handling and preparation of food.
- Walk-up registrations are limited to available spaces, and cash is required when paying the day of the event.
- Walk-up registrations for Food Vendors will incur a \$20 late registration fee due at time of registration.

**VENDOR ACCEPTANCE TO THE FAIR**

- Your deposited check assures a space at the Fair.
- If you are not accepted your check and photos will be returned to you.
- At check-in, each vendor will receive a packet containing their space location, parking permit for their vehicle, two (2) name tags as well as any other pertinent information.



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## Vendor Contract

Contact Person:	
Business or Organization:	
Address:	
E-Mail	
Phone:	

Description of items to be sold (use back of contract if more space is needed):

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*Please send one (1) recent photograph of your display. This will become the property of the Event Committee and will be retained for our records.*

### Crafter / Artist / Business / Food Vendor

Number of 10 ft. x 10 ft. Spaces: \_\_\_\_\_

*(\$35 Craft/Artist/Business Vendor) (\$65 Food Vendor)*

\*\* Amount Enclosed: \_\_\_\_\_

*\*\*There is no charge for a space if you are a local (Pemberton Area) non-profit organization recognized by the State of New Jersey. Proof must be provided with application. \*\**

**Release and Indemnity:** By signing this contract, I release the sponsors, the Good Will Fire Company & Hanover Street Fair & Duck Race Committee, their people and the Borough of Pemberton from any and all liability for any damage, injury, loss or stolen to any person, their worker or goods for any cause.

**Signature:** \_\_\_\_\_

**Make Checks Payable to:** Good Will Fire Company (Please write on the Memo line: Hanover Street Fair)

**Mail Completed Contact, Photos and Payment to:** Good Will Fire Company  
Attn: Hanover Street Fair  
200 Hanover Street  
Pemberton, NJ 08068

*Questions, please call (609) 894-2168 or email [HSF@GOODWILLFIRE.com](mailto:HSF@GOODWILLFIRE.com) and someone from the Committee will get back to you.*